



Amendments to Arrangements for dealing with standards complaints and hearing procedure rules

Report Author:	Clive Tobin , Assistant Director for Governance and Democracy (Monitoring Officer) 01664 502541 ctobin@melton.gov.uk
Chief Officer Responsible:	Clive Tobin , Assistant Director for Governance and Democracy (Monitoring Officer) 01664 502541 ctobin@melton.gov.uk
Lead Member/Relevant Portfolio Holder	Councillor Leigh Higgins , Chair of Audit & Standards Committee

Corporate Priority:	Theme 5 – Right conditions to support delivery Theme 6 – Engaging and connected Council
Wards Affected:	All
Date of consultation with Ward Member(s):	N/A
Exempt Information:	N

1 Summary

- 1.1 To approve revisions to the arrangements for dealing with allegations under the Standards Regime and the procedure rules which apply to Standards hearings.

2 Recommendations

That Council:

- 2.1 **Approves the amendments to the Arrangements for Dealing with Standards Allegations and the Procedure Rules as recommended by the Audit & Standards Committee.**

3 Reason for Recommendation

- 3.1 To ensure that the Constitution is consistent with the previously agreed amendments to the Regime.

- 3.2 To further update the Arrangements to reflect additional issues which have been identified.
- 3.3 To further modify the Rules applying to hearings to ensure that they reflect the law and good practice.

4 Background

- 4.1 The Localism Act 2011 requires the Council to adopt a Code of Conduct and put in place arrangements to deal with complaints.
- 4.2 A report was considered by the Audit & Standards Committee on 25 March which recommended updates to those rules along with the hearing procedure. A copy of the report and appendices is set out in Appendix A.
- 4.3 The comments of the Audit & Standards Committee will be reported to the meeting.

5 Main Considerations

- 5.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

6 Options Considered

- 6.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

7 Consultation

- 7.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

8 Next Steps – Implementation and Communication

- 8.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

9 Financial Implications

- 9.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

Financial Implications reviewed by: Interim Assistant Director for Resources

10 Legal and Governance Implications

- 10.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

Legal Implications reviewed by: Monitoring Officer.

11 Equality and Safeguarding Implications

- 11.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

12 Data Protection Implications (Mandatory)

- 12.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

13 Community Safety Implications

13.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

14 Environmental and Climate Change Implications

14.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

15 Other Implications (where significant)

15.1 As set out in the Update to Arrangements for Dealing with Standards Allegations at Appendix A.

16 Risk & Mitigation

Risk No	Risk Description	Likelihood	Impact	Risk
1	Failure to meet statutory and constitutional obligations.	Low	Marginal	6

		Impact / Consequences			
		Negligible	Marginal	Critical	Catastrophic
Likelihood	Score/ definition	1	2	3	4
	6 Very High				
	5 High				
	4 Significant				
	3 Low		1		
	2 Very Low				
	1 Almost impossible				

Risk No	Mitigation
1	To consider and adopt the proposal presented in this report which will.

17 Background Papers

17.1 Report to Constitution Review Working Group

18 Appendices

- 18.1 Appendix A – Update to Arrangements for Dealing with Standards Allegations report
- 18.2 Appendix 1 – Clean Copy Updated Procedure Rules
- 18.3 Appendix 2 – Update to Arrangements for Dealing with Standards Allegations
- 18.4 Appendix 3 – Highlighted Update to Arrangements for Dealing with Standards Allegations